



 **INCREDIBLE
EDIBLE**



the social change
nest



FISCAL HOSTING GUIDE

WHAT IS A FISCAL HOST?



As a legally registered organisation, The Social Change Nest (SCN) holds money on behalf of community organisations and projects, like your Incredible Edible group, so that you don't have to register as a legal entity to access a transparent banking system or grant funding.



We can act as your group's agent, facilitating the receipt and administration of funds on behalf of your group.



We provide the infrastructure and guidance needed to help you access funding opportunities, deliver on your commitments to funders, and develop the governance and operational capacity needed for your future sustainability.



We allow you to focus on what matters to you most.

CAN I APPLY?



To apply to be fiscally hosted by SCN, you need to provide:

- Your group name.
- A short write up about your group (let us know about your cause or mission).
- At least 2 admins who will help facilitate the Open Collective page and approve expenses and reimbursement claims.



We don't require any formal identification, we can host large or small groups (there is no restriction on group sizes) and your group can be hosted by us for as long as you like.

HOW DOES IT WORK? OPTION 1: OPEN COLLECTIVE

If you don't need us to sign a Grant Agreement on your behalf, but are looking for an easy and transparent way to hold money legally for your Incredible Edible project, we can host your group on Open Collective, which allows you to:

- Personalise your page with your group's logo and description.
- Transparently manage your group's finances, building trust and resilience.
- Approve all expenses and invoices submitted, and instruct for them to be paid out.
- Ringfence funds for particular projects.
- Create paid memberships or recurrent donations for your supporters, setting up different models for fundraising.
- Sell event tickets or provide tickets for free events.
- Update your community with news and updates about your group.



HOW DOES IT WORK? OPTION 2: GRANT MANAGEMENT

Grant Management means we fiscally host and **sign grant agreements** on your behalf. This option will suit you if you are applying for a grant (now or in the future) or have already secured a grant. Please note the onboarding process takes approximately **four weeks** from when you sign on with us.

By using our Grant Management service, you'll be able to:

- Talk to a support staff for 1:1 monthly check in meetings.
- Apply for multiple grants at the same time.
- Use our legal structure to provide company details and access grant funding.
- Have The Social Change Nest sign any grant agreements on your behalf.
- Approve all expenses/ invoices submitted, and instruct for them to be paid out by us (we pay out every Tuesday and Friday).
- See a transaction log, built by our Finance team, that shows the spend down of your grant.



PRICING

Unfortunately, we live in a capitalist world and we have to charge a fee to make sure we're sustainable. Our fees cover the cost of licensing the Open Collective platform and the admin involved in supporting groups, such as onboarding and processing payments. Our goal is to reinvest any profits into improving our service for the community.

There are two parts to our fees:

- A one-time onboarding fee of £42 that you only pay after you've successfully received funds on your OC page.
- A 5% transaction fee (7% if we handle the grant agreement) on any money you hold with us. You'll see the exact fee amount deducted when you add funds.

NEXT STEPS - A FEW OPTIONS



Complete [this form](#) to find out how we can support you. A member of our team will be in touch.



Have a [virtual coffee meeting](#) with Rufaro.



Email Rufaro with any questions at rufaro@thesocialchangenest.org.



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